



**District Safety Committee**  
**2019-2020**



# Why have a Safety Committee?

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The purpose of the committee is to help improve the safety and health of our employees and the conditions of our work environments and campuses.

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# What the Safety Committee does?

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- # Identify Hazards & Exposures
  - # Review Accident Reports and any Supervisor Investigations
  - # Analyze Causes
  - # Recommend Corrections
  - # Report Findings at Managers/Staff Meetings
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# What the Committee Doesn't Do?

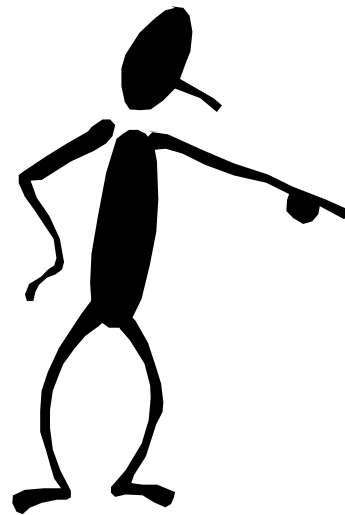
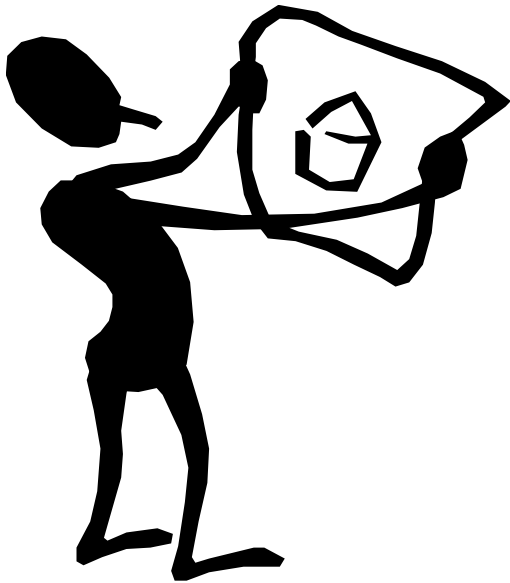
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- # Assign blame for accidents
  - # Speculate about fraud or ill intent
  - # Gossip about committee business or findings
  - # Some if not all of the information discussed by the committee may be protected health information and protected by law.
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*What is the role of the safety committee?*

The most effective safety committees play the role of a

Coach not a Cop!

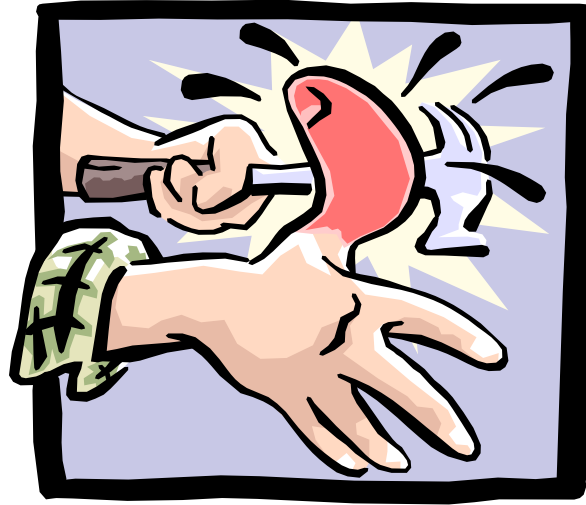




# Keys to Effective Committee Meetings?

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- # Organization
  - # Committee Understands Role & Purpose
  - # Accidents Are Reviewed One at a Time
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It takes a hazard and someone exposed to the hazard to produce an accident.

**Hazard + Exposure ⇒ Accident**

# What Causes an Accident?

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- # Conditions account for 3% of all workplace accidents.
  - # Behaviors (Acts) account for 95% of all workplace accidents.
  - # Uncontrollable Acts account for 2% of all workplace accidents.
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# What are we Looking to Report?

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- # Vague description of the Accident, including how it Happened.
  - # Why the Accident Happened. (Root Cause and Contributing Factors.)
  - # How it could have been Prevented.
  - # Recommend Corrections to Prevent Similar Accidents in the Future.
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# General Format

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- # Meetings to be held monthly.
  - # All Inclusive Membership
    - At least 3, no more than 8.
  - # Drawings are random in nature.
    - \$25 for committee participation
    - \$50 for suggestion submittal
  - # For a suggestion to qualify, it needs to be actionable.
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